

Admission Notice

Chandigarh Campus

Nursery | Session 2025-2026

1. **NAME OF ENTRY LEVEL CLASS:** Nursery
2. **AGE CRITERIA:** 3 Years complete as on 31st March 2025 (Child born between April 01, 2021 and March 31, 2022)
3. **ADMISSION PROCESS FOR NURSERY (ENTRY-LEVEL)**
 - a) Registration form can be collected from the school reception, or can be filled online or can also be downloaded from the school's website (www.chitkaraschool.in)
 - b) Issue & Submission of Forms:
 - **General Category:** 7th December 2024 - 20th December 2024
Duly filled Admission Application form is to be submitted along with Rs. 150/- (only for general category) as the Registration fee at the School.
 - **EWS:** Will be done through Education Department's Centralised Portal
 - c) Display of the List of Eligible Candidates for the draw:
 - **General Category:** Tuesday, 14th January 2025
 - **EWS:** Will be done through Education Department's Centralised Portal
 - d) Date of Draw of Lots for Entry Level - Nursery
 - **General Category:** Friday, 17th January, 2025
 - **EWS:** Will be done through Education Department's Centralised Portal
 - e) Display of the List of Selected Students along with the Waiting List:
 - **General Category:** By Monday, 3rd February 2025
 - **EWS:** Will be done through Education Department's Centralised Portal
 - f) Deposit of Fee of Selected Students (General Category only): **Must be done by 13th February 2025**
4. **TOTAL NUMBER OF SEATS AVAILABLE ALONG WITH CRITERIA FOR ADMISSIONS:** 120 Seats
 - a) Remaining Seats (General Category)
 - 50% for General Public through Draw of Lots
 - 50% for Faculty, Staff, Employees and Alumni of Institutions run by Chitkara Educational Trust
 - b) Economically Weaker Section (EWS): 25%
5. **DOCUMENTS REQUIRED FOR NURSERY (ENTRY-LEVEL):**

General Category:

 1. Self attested photocopy of Birth Certificate which has names of both parents mentioned on it
 2. Self attested proof of residence (Ration Card/Voter I-Card/Electricity or Water Bill/Tenant's Deed/Aadhaar Card/Passport, etc.)
 3. Two passport size photographs of the student/applicant
 4. Self-attested Aadhaar Card copy and PAN Card (Parents) photocopy of the student/applicant and both parents
 5. Self attested mark sheet/report card of the last 2 years from the last school if attended
 6. Blood Group Report of the child
 7. Medical Report/Medical History/Vaccination/Immunisation Record of the child
 8. Attested copies of legal document if the child is being brought up by a single parent
 9. Affidavit of guardianship to be submitted if student lives with a local guardian
 10. Original transfer certificate from the last school attended along with PEN (Permanent Education Number)
6. **ADMISSION TO OTHER CLASSES: CHICKLETS (Playway), FLEDGLING (Junior KG), CYGNETS (Senior KG) to GRADE 10 IS SUBJECT TO AVAILABILITY OF SEATS.**
7. **ADMISSION FORMS CAN BE DOWNLOADED FROM OUR WEBSITE (www.chitkaraschool.in), OR CAN BE FILLED ONLINE OR CAN ALSO BE COLLECTED FROM THE ADMISSION OFFICE OF THE SCHOOL. PLEASE NOTE THAT THE FORMS AT THE ADMISSION OFFICE OF THE SCHOOL WILL BE AVAILABLE BETWEEN 8:00 AM to 3:00 PM.**